

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
2	01/27/14	Open	Action	01/02/14

Subject: Delegating Authority to the General Manager/CEO to Award a Contract for General Construction Management Support Services to 4LEAF, Inc.

ISSUE

Whether or not to Delegate Authority to the General Manager/CEO to Award a Contract for General Construction Management Support Services to 4LEAF, Inc.

RECOMMENDED ACTION

Adopt Resolution No. 14-01-_____, Delegating Authority to the General Manager/CEO to Award a Contract for General Construction Management Support Services to 4LEAF, Inc.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$500,000
Budget Source:	Capital	Next FY:	\$500,000
Funding Source:	Various	Annualized:	\$500,000
Total Budget:	\$ 2,500,000		

DISCUSSION

On August 12, 2013, the RT Board delegated authority to the General Manager/CEO to release a Request for Proposals (RFP) for General Construction Management Support Services (GCMSS). The three-year terms for the two most recent GCMSS contracts have expired. The GCMSS contract will provide on-call support for various capital construction projects on portions of the light rail system and bus facilities. The scope of work includes a wide variety of construction management support activities such as contract administration, inspection, material sampling and testing, survey verification, and community relations support services. Specific services may include acting as RT's representative to the construction contractors and the public with respect to activities at the construction site, interpretation of the requirements of the construction contract documents, assessing the acceptability of the contractor's work, scheduling and coordinating material sampling and testing, managing a construction project and evaluating contractor claims. The support services will be contracted over a three-year period with the option to renew for two 1-year periods for a variety of work tasks done on a work order basis.

There is no predetermined scope or dollar amount limit for an individual task. After negotiating the price for a work order, the General Manager/CEO, or his designee, will approve work orders with a price of \$100,000 or less; work orders exceeding \$100,000 will be brought to the Board for approval. Where a work order is in support of a capital project, the cost for the work order will generally be charged to the capital project budget. Otherwise, the work order will be funded from the GCMSS budget.

Approved:

Presented:

Final 01/15/14

General Manager/CEO

Director, Construction Management

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Subject: Delegating Authority to the General Manager/CEO to Award a Contract for General Construction Management Support Services to 4LEAF, Inc.

Staff released the RFP on October 16, 2013, advertised the solicitation in publications of general circulation and posted the opportunity on RT's website under Contracting Opportunities. On November 19, 2013, RT received 5 responsive proposals from: 4LEAF, Inc.; Caltrop Corporation; Construction Management Services, Inc.; Jacobs; and Pennino Management Group. The Selection Committee, consisting of Greg Gamble, Director, Construction Management; Lynn Cain, Director, Facilities; and Jeffrey Damon, Director, Long Range Planning, reviewed the written proposals. The qualifying criteria included contract understanding, contract staffing and experience and approach to work.

The Selection Committee completed its evaluation of the written proposals and, based upon the ranking and scoring results, the Committee determined that 3 firms, 4LEAF, Caltrop, and Jacobs would be invited to oral presentations, which were held on December 13, 2013. The Committee re-scored after oral presentations were completed and the final ranking results were:

<u>Rank</u>	<u>Proposer</u>
#1	4LEAF, Inc.
#2	Jacobs
#3	Caltrop Corporation

The RFP specified that only one contract would be awarded; only one contract is needed based upon the amount of construction management work predicted for the future. Contract negotiations began with the highest-ranked firm 4LEAF. At this time, contract negotiations with 4LEAF are related to the price proposal and are not yet finalized but staff believes that a successful conclusion to negotiations with this consultant team is imminent.

Due to the expiration of the existing GCMSS contracts and the need to provide on-going construction management support, staff recommends that the Board delegate authority to the General Manager/CEO to award a contract to 4LEAF, Inc. upon successful completion of negotiations and that he be authorized to execute the contract.

Pursuant to the Disadvantaged Business Enterprise (DBE) regulations in 49 C.F.R. Part 26 and RT's DBE Program, no DBE participation goal was set for this procurement.

Staff recommends the Board delegate authority to the General Manager/CEO to award and execute a Contract for General Construction Management Support Services to 4LEAF, Inc. for an amount not to exceed \$2,500,000, upon the completion of successful contract negotiations.

RESOLUTION NO. 14-01-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 27, 2014

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO AWARD A
CONTRACT FOR GENERAL CONSTRUCTION MANAGEMENT SUPPORT
SERVICES TO 4LEAF, INC.**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the General Manager/CEO is hereby authorized to award a Contract for General Construction Management Support Services to 4LEAF, Inc, therein referred to as "Consultant," wherein Consultant agrees to provide General Construction Management Support Services, as specified, for an amount not to exceed \$2,500,000, upon successful completion of contract negotiations.

THAT, the General Manager/CEO is hereby authorized to execute said Contract.

PHILLIP R. SERNA, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary